

Nivethitha Gothandapani

#78, 13th B Main Road, Doopanahalli, Bangalore - 560008

arniveag@gmail.com

+91 9840298710

ACADEMIC QUALIFICATIONS

Master of Architecture in Building Management, Sathyabama Institute of Science & Technology CGPA - 8.36 (2017-2019)

Bachelor of Architecture, Anna University CGPA - 7.30 (2012-2017)

CERTIFICATIONS

Advanced Certification in UI UX Design Strategy, IIT Guwahati (Online Mode) (April 2023 – October 2023)

UX Workshop by Growth School - (d440d064-1a93-44a2-a48d-984b69f2002e) (August 2023)

Certificate of Completion on Generative AI by Growth School (August 2023)
(3d0a4649-635f-4511-9801-731b13a57b74)

SKILLSET

Coursework : Architecture, Project Management, User Experience, UX Research, Wire framing, Design, Testing.

Software : Figma, Marvel, Canva, MS Office, Photoshop, MS Project, Auto-Cad

Competencies : Creative thinking, Problem solving, Presentation Skills, Communication Skills, Project Coordination, Business requirements, Deadline management, video editing, Team work, Communication, Prototyping

PROFESSIONAL EXPERIENCE

UX/UI Designer Intern, Brain Quest (Jan 2024 – Present)

- Designed websites using Wix.
- Worked closely with clients to understand their needs, provided design recommendations and ensured timely project delivery.
- Systematically organized content for a clear user experience.
- Develop websites, ensuring responsiveness, optimization, and compatibility across devices.

UX/UI Designer Intern, CoConnexion (Sep 2023 – Nov 2023)

- Creating user-centred designs by understanding business requirements, and user feedback
- Creating user flows, wireframes, prototypes, and mock up
- Translating requirements into style guides, design systems, design patterns, and attractive user interfaces
- Designing UI elements such as input controls, navigational components, and informational components
- Identifying and troubleshooting UX problems (e.g. responsiveness)

PORTFOLIO LINK - <https://www.creativealchemy.work/>

Planning Manager, Cushman & Wakefield**(June 2022-July 2023)**

ARM Embedded Technologies – Interior Fit-out for 30,000 Sq. Ft - Bangalore

(April 2023 – July 2023)

- Produced high quality layout and 3D views for presentation at higher levels.
- Conducted Design workshops for design finalisation
- Documented the design changes as per the client requirement.
- Provided design solutions to client suiting their requirements.

Shell Asgard – Interior Fit-out for 5,50,000 Sq. Ft - Chennai

(June 2022 – April 2023)

- Produced high quality client deliverables, suitable for presentation at higher levels.
- Coordinated with full spectrum of contractors and sub vendors for completion of assigned tasks
- Monitored and reported progress to client in terms of high-level presentations.
- Liaised with Architect and MEP consultants for proposed Design changes and necessary impact on cost and timeline
- Supported the client with necessary Third-Party audits and submitted all the required documentation complying with standards.

Assistant Manager (Projects & Facilities) – Waycool Foods & Products Pvt Ltd - Chennai**(Feb 2022 – June 2022)**

- Analysed project budgets to ensure ROI were tracked and provide additional value adds.
- Provided daily and weekly project status reports to business leaders.
- Drafted the project management SOPs. Formulated Quality Policy.
- Evaluate projects to ensure they meet company standards, adhere to budgets, and meet deadlines.
- Accurately documented the project's creation, development, and execution.
- Liaised with Legal team for smooth transaction process until the agreement is signed off.
- Handled pan India construction projects. Completed Four projects. (Interior fit-out for warehouse)
- Collaborated with other department leaders to define priorities and develop projects.
- Planning and scheduling to prioritize the tasks and assign team members various deliverables.
- Overviewed the project's development and ensured that team members are carrying out their tasks efficiently while upholding the standards.

Senior Project Coordinator, CBRE South Asia Pvt. Ltd.- Chennai**(July 2019-Jan 2022)**

Bank Of New York Mellon – Interior Fit-out for 3,73,000 Sq. Ft

(Nov 2019-Jan 2022)

- Involved in Technical due diligence of the building – Civil & MEP.
- Coordinated with the transaction team for the feasibility study of the location and building.
- Coordinated with the architect and consultant for feasibility study of the interior design concepts.
- Developed Project Execution Plan for providing visibility to the Client on the construction process.
- Provided strategic inputs for design and specification of materials provided by architect team and consultants basis Project Brief, in coordination with time schedule and cost estimates.

IDP Education India Services LLP – Interior Fit-Out – 55000 Sq. Ft.

(July 2019 – Oct 2019)

- Prepared project Schedule, monitored the progress, conducted review meetings and material follow ups.
- Prepared weekly progress report and photo report for client visibility.
- Prepared detailed risk registers for quick mitigation.
- Involved in driving the project plan and schedule during all stages of the project and tracked the schedule.
- Involved in reviewing the drawings, proposals from consultants and raised queries for design intent.
- Liaised with architects and consultants on Civil & Interior design matters.
- Involved in the execution stage of construction.

- Monitored Civil & Interior contractor performance and quality.
- Coordinated design for utilities and construction, reviewed constructability of all preliminary and GFC drawings.

INTERNSHIPS

Intern at AMACE Projects Private Limited, Chennai

(May 2018)

- Worked on project tracking w.r.t the schedule given.
- Worked on painting quantity calculation and labour productivity.

Intern at Cheralathan Associates, Chennai

(July 2015 – July 2016)

- Worked on conceptual drawings for two projects - College hostel and Residential Villa.
- Worked on interior layout for two hotel projects.
- Worked on working drawings, presentation sheets, and detail drawings for multiple projects.

RESEARCH PAPER

- Presented Research Paper titled “Sustainable Vertical Transportation for High Rise Buildings” in the 2nd International Conference on Sustainable Technologies & Building Environment held at Sathyabama Institute of Science & Technology in January 2018.
- Presented Research Paper titled “IMPLEMENTATION OF SIX SIGMA ON INTERIOR FINISHES IN CONSTRUCTION” in the National Conference on Recent Trends in Architecture and Civil Engineering Towards Energy Efficient and Sustainable Architecture (NCACESD 2019) held in the Department of Architecture, National Institute of Technology, Tiruchirappalli, from 10th - 12th January 2019. (ISBN 978-93-5346-040-2)

[LinkedIn - Nivethitha Gothandapani](#)